

Maine Health Data Organization

Hospital Financial
Data Elements and Ratio Definitions
(effective FY 2010)

Data Element	Explanation
Accounts Payable & Accrued Expenses	Includes accounts payable, accrued salaries, wages, payroll taxes, interest, vacation (earned time) and other accrued liabilities.
Accrued Pension & Post-Retiree Health Benefits	Non-current amounts of accrued pension and post-retirement health benefits.
Accumulated Depreciation	Includes depreciation of plant, property & equipment (PP&E) and amortization of capitalized leases.
Advertising Expenses	Total advertising expenses, including allowable and unallowable costs using the definitions as specified in the most current version of the Centers for Medicare & Medicaid Services, Provider Reimbursement Manual and found at the MHDO website at www.maine.gov/mhdo/healthweb .
Allowed Advertising Expenses	Allowable advertising costs using the definitions as specified in the most current version of the Centers for Medicare & Medicaid Services, Provider Reimbursement Manual and found at the MHDO website at www.maine.gov/mhdo/healthweb .
Bad Debt (Provision for Bad Debt)	The estimate of patient accounts receivable that will not be collected.
Board-Designated and Undesignated Investments	Non-current portion of assets whose use is limited by Board of Trustees (i.e., internally designated) and any undesignated long-term investments. Includes assets set aside for capital improvements/acquisitions, funded depreciation and assets functioning as endowments. These fund designations can be revoked by Board decree and used to meet other obligations of the hospital if necessary (hence these funds are discretionary). Includes "beneficial interest in net assets of parent" unless the amounts are clearly donor restricted (eg are needed to make the restricted fund balance sheet balance)
Cash & Investment (Current Assets)	Cash, cash equivalents (money market funds) and short-term investments (marketable securities) listed under current assets and not restricted by external (donor or grantor) or internal (board or trustee) designations.
Cash and Investments (Restricted Funds)	Includes cash and investments restricted by donor or grantor.
Changes in Prior Year Estimated/Final settlements	Changes in estimated third party settlements or use of estimate amounts that impact the Net Patient Service Revenue due to prior year settlements from third party payers.
Consolidations with Support Organizations	Value of assets held on the hospitals behalf by other organizations.
Contractual (Adjustments)	Includes discounts to third parties (Medicare, Medicaid, Blue Cross, commercial insurers, etc.) and employees, etc. This amount is the sum of contractals and changes in prior year estimated/final settlements.
Current Assets Whose Use Is Limited	Cash, cash equivalents (money market funds) and short-term investments (marketable securities) limited internally without clear distinction between being board-designated or trustee-held, listed under current assets.
Current Long Term Debt	Current portion of long-term debt/bonds payable and capital leases; does not include notes payable, lines of credit or other short-term obligations.
Depreciation and Amortization	Includes amounts listed as depreciation and amortization.
Due From Affiliates (Current Assets)	Current portion of receivables due from affiliated entities. Also includes notes receivable from loans or advances to affiliated entities.
Due From Affiliates (Non-current Assets)	Non-current portion of receivables due from affiliated entities, reported as notes receivable from loans or advances to affiliated entities.
Due to Affiliate (Current Liabilities)	Current amounts owed to related entities.
Due to Affiliate (Non-current Liabilities)	Non-current amounts owed to related entities.

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Estimated Third Party Settlements (Non-current Liabilities)	Non-current portion of amounts received from third party payers which the hospital expects to be due back to third parties (i.e., amounts received from third parties in the past may be in excess of allowable amounts and may therefore be paid back to third parties or else resolved favorably and recognized as revenue in the future).
Estimated Third-Party Settlements (Current Liabilities)	Current portion of amounts received from third party payers which the hospital expects to be due back to third parties in the current year (i.e., amounts received from third parties in the past may be in excess of allowable amounts and may therefore be paid back to third parties or else resolved favorably and recognized as revenue in the future).
Excess of Revenue Over Expenses	Sum of net operating income plus total non-operating revenue.
Extraordinary Gains (Losses)	Generally related to extra-ordinary gains/losses from advance extinguishment of debt.
Free Care (Charity Care)	Amount of charges provided for charity care.
Fund Balance-Unrestricted	Includes all net assets that are not temporarily or permanently restricted by donor or grantor stipulations. Includes funded depreciation.
Gains/Losses on Joint Ventures/Equity Investments	Includes gains or losses on the sale of fixed assets and gains/losses from equity investments and joint ventures.
Gross Inpatient Service Revenue	Total Inpatient Revenues before deductions.
Gross Outpatient Service Revenue	Total Outpatient Revenues before deductions.
Gross Property, Plant & Equipment (PP&E)	Gross value of land, buildings, equipment, construction in progress and capitalized leases.
Interest	Includes all interest expense for long term debt.
Interest and Dividends	Includes dividend income; interest income from and realized gains/losses on sale of unrestricted investments; and unrestricted income on restricted assets.
Inventory	Supplies used to run the organization and provide services.
Investment in Affiliates	Amounts recorded as equity investments (i.e., less than 50% share). Includes amount listed as goodwill/intangible assets for the purchase of another entity (e.g., a physician practice).
Long-term Debt	Non-current portion of long-term debt, capital leases and mortgage notes payable.
Mergers	Cash impact of mergers.
Minimum Pension Liability Adjustment	Occurs when market value of pension assets drops below a minimum level relative to the value of benefits.
Net Assets Released for Restrictions-Capital	Includes transfers from restricted funds for capital and direct capital donations.
Net Operating Income	Total operating revenue minus total operating expense.
Net Patient Accounts Receivable	Patient accounts receivable, reported net of provisions for bad debt/uncollectible accounts and contractual allowances.
Net Patient Service Revenue	Gross patient service revenue minus deductions for free care, bad debt and contractals.
Net Property, Plant & Equipment	Gross plant, property & equipment (PP&E) minus accumulated depreciation.
Non-Allowed Advertising Expenses	Unallowable advertising costs using the definitions as specified in the most current version of the Centers for Medicare & Medicaid Services, Provider Reimbursement Manual and found at the MHDO website at www.maine.gov/mhdo/healthweb .

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Other Accounts Receivable	Includes other receivables not related to patient services, third party receivables or amounts due from affiliates. Includes amounts due from restricted funds. Does not include grants or pledges receivable if their purpose is restricted by external stipulations (by donors or grantors).
Other Assets (Restricted Funds)	Assets other than cash, investments and receivables restricted by donor or grantor.
Other Changes (Unrestricted Net Assets)	Includes accounting policy changes and other non-income transactions not specifically identified that effect unrestricted net assets
Other Current Assets	All other current assets not already identified, including prepaid expenses and deposits.
Other Current Liabilities	All other current liabilities, including amounts due to restricted funds; notes payable (unless owed to affiliated entity); lines of credit; deferred gift annuities; construction & retainage payable; current portion of self insurance funds, pension costs and post-retirement health benefits; current portion of deferred revenue, etc.
Other Non-current Assets	All other non-current assets not already identified, including amounts due from restricted funds; deposits; other non-current unrestricted receivables; deferred financing costs (e.g., bond issuance costs) and deferred charges; pension and insurance obligations or retirement programs; cash surrender value of life insurance; organization costs, etc.
Other Non-current Liabilities	All other non-current liabilities including amounts due to restricted funds, notes payable (unless owed to affiliated entity), deferred gift annuities, construction & retainage payable, deferred revenue, etc.
Other Non-operating Revenues (gifts, bequests etc.)	Mostly contributions, gifts, bequest, although may include the "other" category.
Other Operating Expenses	Includes all operating expenses other than depreciation/amortization, interest and bad debt.
Other Operating Revenue	Includes any other operating revenue from non-patient sources (e.g., garage revenue, cafeteria revenue, rental income), usually reported as other operating revenue and assets released from restriction for operations.
Permanently Impaired Security Write-down's	Includes unrealized losses deemed other than temporary by management, and taken out of income
Permanently Impaired Write-down's of Other Assets	Includes write-downs of assets deemed not worth their historical cost value, other than marketable securities.
Permanently Restricted Net Assets	Includes funds permanently restricted by donor or grantor stipulations, also called permanent endowment funds.
Realized Gains/Losses on Sales of Securities	Includes realized gains and losses on investments which accrue to the unrestricted fund. Does not include realized gains and losses accruing to restricted funds (see changes in net assets).
Receivables (Restricted Funds)	Includes pledges and grants receivable restricted by donor or grantor and amounts due from general (unrestricted) fund.
Salaries and Benefits	Total salaries and benefits paid for personnel services, including full-time, part-time, local tenums, contracted, permanent, and temporary personnel.
Self-Insurance Fund	Includes self insurance, reserve for professional liability or workers' compensation.
Temporarily Restricted Net Assets	Includes funds temporarily restricted by donor or grantor stipulations. Includes funds called specific purpose; property, plant and replacement; or term endowment funds.
Third Party Settlements Receivable	Current portion of final settlements from third-party payers due to the hospital.
Total Change in Unrestricted Net Assets	Sum of Total Surplus/Deficit; Net Assets Released for Restrictions-Capital; Unrealized Gains (Losses) on Investments; Minimum Pensions Liability Adjustment; Transfers from (to) Affiliates; Mergers; Consolidations with Support; and Other Changes.

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Total Current Assets	Sum of all short-term resources. Includes cash & investment, current assets whose use is limited, net patient accounts receivable, due from affiliates, third party settlements receivable, other accounts receivable, inventory, and other current assets.
Total Current Liabilities	Sum of all short-term obligations. Includes Current Long Term Debt; Accounts Payable & Accrued Expenses; Estimated Third-Party Settlements; Due From Affiliates (Current); and Other Current Liabilities.
Total Gross Patient Service Revenue (GPSR)	Sum of inpatient and outpatient revenues before deductions.
Total Investment Income	Sum of Interest & Dividends; Realized Gains/Losses on Sales of Securities; and Permanently Impaired Security Write Downs.
Total Liabilities (Restricted Funds)	Amounts due to the general fund and any liabilities whose purpose is restricted.
Total Liabilities and Equity	Sum of all liabilities and net assets (fund balance) not restricted externally by donors or grantors.
Total Non-current Assets	Sum of all long-term assets. Includes Trustee-held Investments; Board-Designated and Undesignated Investments; Due From Affiliates; Investment in Affiliates; Other Non-current Assets; and Net Property, Plant & Equipment.
Total Non-current Liabilities	Sum of all long-term obligations. Includes Long-Term Debt; Estimated Third Party Settlements; Due to Affiliate; Self-Insurance Fund; Accrued Pension & Post-Retiree Health Benefits; and Other non-current Liabilities.
Total Non-operating Revenue	Sum of Total Investment Income; Gains/losses on joint ventures/equity investments; Permanently impaired write-downs of other assets, and Other non-operating Revenues (gifts, bequests, etc)
Total Operating Expenses	Includes depreciation, interest and all other operating expenses. (Note: Amount will be less that reported on income statement by amount of bad debt.)
Total Operating Revenue	Sum of Net Patient Service Revenue and Other Operating Revenue.
Total Restricted Assets	Sum of all Restricted Assets. Includes Cash & Investments; Receivables; and Other Assets.
Total Restricted Fund Balance	Sum of Temporarily and Permanently Restricted Net Assets.
Total Restricted Liabilities and Equity	Sum of Restricted Liabilities and Temporarily and Permanently Restricted Net Assets
Total Surplus/Deficit	Sum of Excess of Revenue of Expenses and Extraordinary Gains (Losses).
Total Unrestricted Assets	Sum of all current and non-current assets not restricted externally by donors or grantors.
Transfers from (to) Affiliates	Generally disclosed in statement of changes in net assets; may be reported as non-operating expenses.
Trustee-held Investments	Non-current portion of assets whose use is limited designated as trustee held. Includes investments or assets held under a contractual arrangement with an outside party other than a donor/grantor; these include funds held by a trustee, debt service reserve funds, bond and mortgage sinking funds. Trustee-held investments are contractually obligated for the purpose specified and are not available to fulfill other obligations of the hospital.
Unrealized Gains (Losses) on Investments	Includes the number in the statement of changes in unrestricted net assets. Does not include total unrealized gain/loss that would include those accruing to restricted funds.

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Data Ratio	Explanation
Acid Test	Cash & Investments + Current Assets Whose Use is Limited / Total Current Liabilities
Average Age of Plant, Depreciation Only	Accumulated Depreciation / Depreciation
Average Payment Period, Accounts Payable & Accrued Expenses	Accounts Payable & Accrued Expenses / Total Advertising + Salaries & Benefits + Other Operating Expenses + Interest / 365 days
Average Payment Period, Current Liabilities	Total Current Liabilities / Total Advertising + Salaries & Benefits + Other Operating Expenses + Interest / 365 days
Cash Flow Divided by Total Debt	Excess of Revenue over Expenses + Depreciation / Total Current Liabilities + Total Non-current Liabilities.
Cash Flow Divided by Total Debt with Operating Income Only	Net Operating Income + Depreciation / Total Current Liabilities minus Total Non-current Liabilities
Current Ratio <i>with</i> Board Designated and Undesignated Investments	Total Current Assets + Board Designated & Undesignated Investments / Total Current Liabilities
Current Ratio without Board Designated and Undesignated Investments	Total Current Assets / Total Current Liabilities
Days in Accounts Receivable	Net Patient Accounts Receivable / Net Patient Service Revenue / 365 days
Days Cash on Hand, Current	Cash & Investments + Current Assets Whose Use is Limited / Total Advertising + Salaries & Benefits + Other Operating Expenses + Interest / 365 days
Days Cash on Hand, Including Board Designated and Undesignated	Cash & Investments + Current Assets Whose Use is Limited + Board Designated & Undesignated Investments / Total Advertising + Salaries & Benefits + Other Operating Expenses + Interest / 365 days
Debt Service Coverage Total	Excess of Revenue over Expenses + Depreciation + Interest / Interest + Previous Years Current Long Term Debt
Debt Service Coverage Total with Operating Income Only	Net Operating Income + Depreciation + Interest / Interest + Previous Years Current Long Term Debt
Deductible	Contractual Adjustment / Total Gross Patient Service Revenue
Equity Financing Ratio	Fund Balance-Unrestricted / Total Unrestricted Assets
Fixed Asset Financing	Long Term Debt / Net Plant, Property & Equipment
Fixed Asset Turnover	Total Operating Revenue / Net Plant, Property, & Equipment
Long Term Debt Divided by Equity	Long Term Debt / Fund Balance-Unrestricted
Markup	Total Gross Patient Service Revenue + Other Operating Revenue / Total Operating Expense
Markup Adjustment for Deductible	Total Gross Patient Service Revenue minus Contractual Adjustments + Other Operating Revenue / Total Operating Expenses
Non-Operating Revenue Margin	Total Non-Operating Revenue / Excess of Revenue over Expenses
Operating Margin	Operating Income / Total Operating Revenue.
Realized Gains Divided by Net Income	Realized Gains/Losses on Sales of Securities / Excess of Revenues over Expenses
Realized Gains Divided by Non-Operating Revenue	Realized Gain/Losses on Sales of Securities / Total Non-operating Revenue

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Reported Income Index	Excess of Revenue over Expenses / (Fund Balance- Unrestricted minus Previous Year Fund Balance-Unrestricted)
Return on Assets (ROA)	Excess of Revenue over Expense / Total Unrestricted Assets
Return on Equity (ROE)	Excess of Revenue over Expenses / Fund Balance-Unrestricted
Total Asset Turnover	Total Operating Revenue + Total Non-operating Revenue / Total Unrestricted Assets
Total Margin	Excess of Revenue over Expenses / (Total Operating Revenue plus Total Non-Operating Revenues).
Total Operating Expense Growth	Total Operating Expenses, Current Year minus Total Operating Expenses, Previous Year / Previous Year's Operating Expense
Total Operating Revenue Growth	Total Operating Revenue, Current Year minus Total Operating Revenue, Previous Year / Previous Year's Operating Revenue